

**Alaska Association of Harbormasters and Port Administrators**  
**Annual Membership Meeting**  
**Juneau, AK \* October 3, 2019**  
**Minutes -DRAFT**

1. **Call to Order.** 1:05PM
2. **Roll Call.** Corporate Members/Representatives Present: Carl Uchytel (Juneau), Steve Corporon (Ketchikan), Bryan Hawkins (Homer), Stan Eliason (Sitka), Norm Regis (Seward), Peggy McLaughlin (Unalaska/Dutch Harbor), Derrik Magnuson (Kodiak), Shawn Bell (Haines), Ed Tagaban (Petersburg), Hans Hjort (Craig), Douglas Holmberg (Sand Point), Annie Reeves (Whittier), Alvin Osterbeck (Aleutians East Borough), Lucas Stotts (Nome), Christy Terry (Seward Port/ARRC), Delmas Whittaker (Fishermen's Terminal/Port of Seattle).  
  
Others Present: Henry Pollan (Haines), Matt Clarke (Homer), Dan Berg (Ketchikan), Nils Andreasson (Alaska Municipal League), Angel LaDuke (Ketchikan), Scott Brown (Unalaska), Ray Giometti (Fishermen's Terminal)
3. **Amendments to the Agenda.** There were no amendments proposed to the agenda, and Peggy moved to adopt the agenda as presented. Bryan seconds. Unanimous and approved.
4. **Approval of Minutes from 2018 Annual Meeting.** Everyone received a copy. Norm moved to approve, Peggy seconded. Unanimous.
5. **Executive Secretary's Report (Rachel Lord).** Rachel gave an overview of the Secretary's report, focusing on the updates to the bylaws. Copies were available for all to review.
6. **Treasurer/Financial Report (Stan Eliason/Rachel Lord).** Stan gave an overview, focused on the investment portfolio which is up 15%. Rachel provided an overview of the Profit & Loss Budget to Actuals and the Balance Sheet. Carl noted the conferences have been bringing in more money, and looking at a potential endowment fund.
7. **UNFINISHED BUSINESS**
  - a. **2018 Resolutions – Brief Updates (Carl Uchytel).**
    - A. **2018-1: Matching Harbor Grant Program.** Carl gave an update, referencing Jim Potdevin and Commissioner MacKinnon's presentations. They did end up funding Angoon and Sitka and Juneau anodes. ICAP is going to have to be paid attention to. Rachel gave an overview of the funding/veto system. Carl reached out to Angoon (and other smaller communities) – they were thankful, but not present. Shawn (Haines) asked about discussion on providing ideas for alternate sources of funding and options of revenue sources. Carl's drafted ICAP letter does address additional revenue but the members hadn't taken up the question of additional marine fuel tax. Alvin noted that the state won't do allocated funds. Nils (AML) noted that AML will likely support a resolution in support of SB115.
  - b. **2019 Conference Report (Carl Uchytel).** Carl gave an overview that the conference seems like it's going well. He's hoping for north of \$15,000 proceeds to AAHPA. 25 harbor members and

105 total attendees. Also he's hopeful Nome will bring in some of the smaller communities in Western Alaska at the 2020 conference.

- c. **Seattle Boat Show 2019 participants report (Bryan).** Bryan gave an overview that the Boat Show wasn't as successful with limited travel and extensive downtown construction. He anticipates better attendance in 2020. Bryan gave an overview of the AAHPA's involvement at the Boat Show, and encouraged that AAHPA continues the presence for the value of marketing our harbors and providing an opportunity. Seward, Homer, Juneau, Ketchikan are all committed. Thanks to Fisherman's Terminal to helping coordinating that effort. Delmas (Seattle) noted that while the Viaduct is down, there is still a lot of waterfront construction activity.
- d. **AAHPA Scholarship for graduating High School Students (Steve Corporon).** Last year, we raised over \$3k in the raffle and as a result we awarded three \$1,000 scholarships with students from Ketchikan, Juneau, and Cordova. Any money we raise from the raffle must be spent within the year per the gaming permit.
- e. **Alaska Municipal League: Report on participation at 2018 AML annual meeting in Anchorage (Carl Uchytel).** Carl gave an update that the November AML conference is a productive venue for reaching out to coastal harbors and community leaders. Thanks to Nils for attending this meeting. Bryan was there last year, and he noted that it went well. Bryan presented our Harbor Grant resolution which was supported and adopted by AML. He said it's where the Councils, Assembly Members, Mayors are trained and it's an important place. We provide information on the Association, including scholarships.
- f. **Website updates and your membership directory listing (Rachel Lord).** Rachel talked about updating listings and using directory for vendors

## 8. NEW BUSINESS

- a. **Bylaws Update** \* Everyone looked at the proposed bylaws changes. Carl gave an overview of the changes to replace the audit requirement with an 'external review' and the second change to include the AS required dissolution clause for our new gaming permit. Christy (AKRR) moves and Derrik (Kodiak) seconds. No objections, approved.
- b. **Resolution 2019-1: Matching Harbor Grant Program (Carl Uchytel)** \* Carl gave an overview of the MHGP resolution. We bring this back every year, updated with the program requests. Alvin motions to approve, Christy seconds. No objections, Approved.
- c. **Resolution 2019-2: Documented Vessel Registration in Alaska (Rachel Lord)** \* Rachel gave an overview. Bryan moves to adopt 2019-2, Norm seconds. Stan objects for needing to be better vetted. One no vote, the rest voted in favor and passes.
- d. **Alaska Municipal League – participation at 2019 AML annual meeting in Anchorage (Carl Uchytel).** Peggy noted that she will be going to represent the AAHPA with an exhibitor booth.
- e. **Seattle Boat Show – 2020 participation (Bryan Hawkins).** Homer, Juneau, Ketchikan, and Seward are all planning to attend the 2020 boat show in Jan/Feb. Any other member harbors are welcome.

f. **Review, confirm future conference locations and dates:**

2020: Nome. Lucas wanted to check with dates, and asked about mid-August. That was not popular. He said we can do October, but the weather is not particularly good. Steve asked what the latest is that he would recommend. Lucas noted that the end of September is when it really thins out. Carl asked Lucas to send out a Doodle poll, and Norm asked that they avoid the first of October for billing reasons. Sand Point noted they'll be unavailable in mid-September.

2021: Ketchikan. Steve confirmed

2022: Homer. Bryan confirmed

2023: Wrangell. Greg confirmed, although he's retiring!

g. **Election of Officers and Directors (Steve Corporon) \*** Steve handed out ballots and explained.

After ballots were counted, the directors were announced as Bryan Hawkins (President), Stan Eliason (Secretary/Treasurer), Norm Regis (Director), Derrick Magnusson (Director). Victor Clary (Saint Paul) was on the ballot for a Director seat, but did not secure sufficient votes.

9. **Board & member comments.** (not recorded)

10. **Adjourn.** Norm motioned to adjourn, Stan seconded. Unanimous. Adjourned at 1:45PM in time for the CBJ Docks & Harbors Facility Tour.